Regulations of the 6th international conference on models and technologies for intelligent transport systems

§1. General rules

- 1. Definitions:
- a) <u>Conference</u>: 6th International Conference Models and Technologies of Intelligent Transportation Systems, a conference that will be held from 5 to 7 June 2019 in Krakow.
- b) Organizer Grupa A05 Sp. Zoo. registered address 31-101 Kraków, Pl. Na Groblach 14/2
- c) Syskonf Registration System (hereinafter referred to as the System) Netventure Sp. Zoo.
- d) <u>User</u> each person using the System to establish a connection to the Conference.
- e) <u>Participant</u> natural persons who are over 18 years of age and have the right to charge for their stay. 20 May 2019 and will pay for taking over the provisions of the Regulations in §3 section 2, unless they were exempt from this relief.
- f) <u>Bank account</u> Organizer's bank account which will be subject to fees for participation in the Conference:

number for PLN 57 1240 4722 1111 0000 4858 8474

number for Euro deposit 61 1240 4722 1978 0000 4852 3130 in Pekao SA

with note MT-ITS 2019 and name of the participant or registration ID number

- g) <u>Conclusion of the contract</u> this is the moment when the payment for participation in the Conference and for other services is on the Organizer's bank account. From that moment, it is assumed that the user has concluded with the Organizer a purchase and sale contract for the right to participate in the Conference, which will be confirmed by e-mail.
- h) <u>Participation fee</u> the amount determined by the Organizer which is selected of Participants and they are obliged to pay it at a specified date in order to confirm participation in the Conference.
- i) <u>Payer</u> Participant or other person acting on his behalf who pays the participation fee.
- 2. Additional information:
- a) The official website of the Conference can be found at http://mt-its2019.pk.edu.pl hereinafter referred to as the Website
- b) The scope of the Registration System includes a service consisting in storing data from the User's registration in the database, as well as handling this registration by the Organizer.
- c) Technical requirements related to the use of the System do not differ from the technical requirements for using the Internet. The user must have a computer with access to the Internet along with software that allows viewing its resources. It is recommended to use browsers: Google Chrome or Internet Explorer
- d) The provisions of these Regulations form is an integral part of the application for participation in the Conference and apply to all
- 3. The submission of the Registration constitutes acceptance of these Regulations of Participation and the Privacy Policy and is a conclusion of a binding agreement between the Participant and the Organizer.

§2. Conditions for participation

- 1. The condition for participation in the Conference is:
- a) Application for participation in the Conference, which is possible only through the online application form, available on the website of the Conference http://mt-its2019.pk.edu.pl.
- b) Payment of the fee in the amount specified by the Organizer, in accordance with the provisions of § 3 of the Regulations.
- 2. The organizer reserves the right to change the speakers and/or program for reasons beyond his control. The participant is not entitled to any compensation from the Organizer in this case.
- 3. The organizer reserves the right to change the date of the Conference due to reasons beyond his control. In such a case, resignation from Participation in the Conference may take place without cost. At the same time, the Organizer informs that it does not cover the additional costs incurred by the Participant in connection with the changes.
- 4. The number of places of participation in the Conference is limited. Participation in the Conference is determined by the order of applications and the date of receipt of the conference fee on the Organizer's bank account.

§3. Online sale of participation in the Conference

1. The conference fee includes:

<u>participan</u>t: conference materials (conference bag, pen, notebook, printed conference program), book of abstracts in electronic version, participation in sessions, coffee breaks, lunches, welcome reception, gala dinner, the right to publish one paper (after the approval of the Scientific Committee, each additional accepted fee of 100 EUR)

<u>student</u>: conference materials, book of abstracts in electronic version, participation in sessions, coffee breaks, lunches, welcome reception, the right to publish one paper (after acceptance of the Scientific Committee, each additional accepted contribution payable 100 EUR)

accompanying person: welcome reception, gala dinner, guided tour in the old town

- 2. The sale of participation takes from January 2, 2019 until the pool is exhausted, but no longer than by May 20, 2019
- 3. The sale of participation in the Conference takes place only on-line. The purchase can be made at http://mt-its2019.pk.edu.pl
- 4. In order to register correctly in the system, the User is obliged to complete all fields marked with (*).
- 5. The User guarantees that all data provided for registration are correct.
- 6. After completing and confirming the veracity of the data in the registration form, a confirmation message will be sent to the e-mail address provided in it.
- 7. All changes to the registration data or to cancellation can be made only by e-mail a05@a05.pl

§4. Fees, settlements

- 1. The fee for participation in the conference is:
- <u>participant</u> (regular): early registration 400 Euro (until 15/03/2019), regular registration fee 450 Euro (from 16/03/2019 to 30/04/2019), late registration fee 500 Euro (from 01/05/2019 to 20/05/2019)
- participant IEEE member: early registration of 350 Euro (until 15/03/2019), regular registration fee of 400 Euro (from 16/03/2019 to 30/04/2019), late registration fee of 450 Euro (from 01/05/2019 to 20/05/2019)
- <u>PhD students</u>: early registration of 300 Euro (until 15/03/2019), regular registration fee of 350 Euro (from 16/03/2019 to 30/04/2019) late registration 380 Euro (from 01/05/2019 to 20/05/2019)
- <u>PhD students- IEEE member</u>: early registration of 250 Euro (until 15/03/2019), regular registration fee of 300 Euro (from 16/03/2019 to 30/04/2019), late registration of 330 Euro (from 01/05/2019 to 20/05/2019)

- Participant registration during the conference 550 Euro
- Accompanying person: 150 Euro
- Gala dinner for students 50 EUR
- additionally submitted report of 100 Euro
- the amounts as above take into account the current VAT tax (23%).
- prices depend on the date of filing, their amount is determined by the date of receipt by the participant of the registration confirmation.
- for all prices, including promotional prices (depending on the date of application) the Participant undertakes to make a payment to the Organizer's account within 14 days (from the date of sending the registration). No payment within this period authorizes the Organizer to cancel the registration in full or cancel the promotional price offer, which means that the Participant needs to pay the amount resulting from the difference between the regular price and the promotional price.
- All payments for participation in the conference and for accompanying services must affect the organizer's account no later than May 20, 2019.
- only 100% payment guarantees participation in the conference
- all bank costs are on the payer's side
- 2. The seller provides for the following forms of settlements:
 - <u>Banktransfer</u> to the Organizer's bank account;
 The payer covers the full costs associated with the transfer.

Bank transfer details: Grupa A05 Sp. Z o.o.

31-101 Kraków, Pl. on Groblach 14/2

payment in Euro 61 1240 4722 1978 0000 4852 3130 at Pekao SA

payment in PLN 57 1240 4722 1111 0000 4858 8474 at Pekao SA

with note MT-ITS 2019 + Participant's name and surname

SWIFT CODE PKOPPLPW

- <u>Credit card</u> forms available through Dotpay, Polcard payment platforms, integrated with the registration system
- 3. VAT invoice will be sent to the Payer only electronically to the e-mail address provided during registration within 7 days from the date of payment to the Organizer's bank account or after positive authorization of the transaction via an electronic channel.
- 4. The payment deadline for pro forma invoices received electronically together with the registration confirmation is 14 days.
- 5. The organizer reserves the right to request the participant to send an electronic confirmation of payment.
- 6. Adjustments of VAT invoices may be made no later than 7 days after its issuance. A request for correction should be sent to the Organizer's e-mail address: a05@a05.pl
- 7. By purchasing the participation in the Conference for the benefit of a third party, the Payer confirms that he is entitled to submit all undeclared statements to meet the requirements of these Regulations. The person making the application and accepting the terms of participation, hereby declares that he is authorized to incur financial obligations towards the Conference Organizer. Otherwise, it bears liability towards the Organizer, including compensation, for exceeding or not being allowed.
- 8. In the event of resignation from participation in the Conference, the application for reimbursement of the participation fee should be sent by e-mail to the address a05@a05.pl.
- 9. In case of a positive consideration of the application for reimbursement of participation costs, the Organizer will refund this payment less the administrative costs of the Organizer in the amount of 40 Euro within 14 days from the end of the conference.
- 10. The organizer informs that the right to return is not payable when the resignation application is received within less than 45 days until the beginning of the conference.

- 11. In the event of the User or a person who is not a System user to the Organizer's account, any payment which does not result from registration, the Organizer will refund the payment less the costs of returning it within 14 days from the date of submitting the application for refund unduly amount paid.
- 12. The participation fee referred to in paragraph 1 of this paragraph does not include additional costs, ordered by the participant of services such as, for example, accommodation services, trips or other.

§ 5. Consent to the use of the image

- 1. During the Conference, the Organizer may conduct photo sessions and film the course of the Conference for the purposes of broadcasting in the mass media (television, radio, Internet, press) or for the purpose of documentation, promotion, Organizer's advertising and other persons indicated by the Organizer. Participation in the Conference is tantamount to the Participant's consent to the recording, use and / or dissemination by the Organizer and its affiliates of the image / voice / statements of each Participant in all promotional and marketing materials without restrictions due to the type of media, time frame and territorial area.
- 2. The expression of consent is synonymous with the fact that photographs, films or recordings made during the Conference may be placed on the website of the Conference or another managed by the Organizer and used in promotional materials, also disseminated for this purpose by means of vision or audio. The participant hereby renounces all claims (existing and future), including remuneration against the Organizer, for the use of their image / voice / expression for the purposes set out in these Regulations.

§ 6. Ownership and copyrights

- 1. The organizer, by providing the Participants with information disseminated through the Website, pays close attention to the need to respect intellectual property rights.
- 2. The organizer informs that the website, available on the Conference website, contains copyrighted documents, trademarks and other original materials, in particular texts, photos, graphics and sounds, programs and video materials. The layout used and the choice of content presented on the Website is an independent subject of copyright protection.
- 3. The materials made available through the website are protected by copyright for the Organizer. Materials to which copyrights are held by other entities are disseminated by the Organizer on the Internet on the basis of applicable legal provisions and agreements (including license agreements).
- 4. Participants undertake to use all materials presented in it exclusively for their own personal use. Modification, copying, transmission, public reproduction and any use of this content for commercial purposes requires prior written consent of the Organizer or by another authorized entity.
- 5. By sharing materials through the Participants, they agree to their use by other Participants in the scope of their personal use. The organizer reserves the right to edit, copy and distribute these materials.

§ 7. Final provisions

- 1. The administrator of personal data of Participants and Payers is the Organizer: Grupa A05 Sp. Z o.o., 31-101 Kraków, Pl. on Groblach 14/2, Polska
- 2. Personal data of the Participant contained in the application form for participation in the Conference, collected by the Organizer are processed in order to conduct of the Conference, in accordance with applicable law, provisions of the Regulations of the Conference and the Privacy Policy of the Organizer.

- 3. Providing personal data is voluntary and the Participant or the Payer have the right to access their personal data and correct them via email a05@a05.pl.
- 4. The organizer reserves the right to use the e-mail address or the telephone number provided during registration to the Conference to notify conference participants about changes to the Conference program, Regulations and other important circumstances.
- 5. Participants are required to comply with the provisions of the rules of the facility, in force at the premises where the Conference is organized, including in particular safety rules, health and safety regulations and fire safety regulations.
- 6. During the Conference, the Participant is obliged to comply with any ordering instructions of the Organizer; this applies in particular to the prohibition of registration (audio and / or video and / or photo) of speakers and lecturers.
- 7. The participant acknowledges that in the event the Organizer finds that the Participant violates the provisions of the Conference Regulations, the Organizer is entitled to deny the Participant the right to participate in the Conference and request the Participant to leave the Conference area or site where the Conference is organized.
- 8. The number of seats at the Conference is limited. The organizer reserves the right to reject the application due to the lack of seats.
- 9. The organizer reserves the right to make changes to the Regulations. After the Organizer has announced changes to the Regulations, each Participant who has registered for the Conference should immediately familiarize himself with the changes. If the changes to the Regulations are not accepted, the Participant should notify the Organizer in writing of such a decision by means of electronic communication to the address a05@a05.pl. This statement should reach the Organizer not later than within 3 days from the entry into force of the amended Regulations. If the Organizer does not receive a Participant's statement on the lack of acceptance of the amendments to the Regulations within the above-mentioned time limit, it is assumed that the Participant has accepted the amended Regulations.

Contact with the Organizer is possible via e-mail at: a05@a05.pl or via traditional mail at 31-101 Krakow, pl. Na Groblach 14/2, Poland

- 10. Any disputes that may arise from participation in the Conference will be settled by the court competent for the seat of the Organizer.
- 11. The law applicable to the contract between the Participant and the Organizer, the subject of which are services provided under the conditions specified in these Regulations, is the Polish law.
- 12. The Organizers are not responsible for the items of Participants that may be lost, damaged or stolen during the Conference.
- 13. Participants bear full financial responsibility for their destruction both on the premises where any activities related to the Conference are carried out, as well as in the accommodation.